

**Minutes of the Annual Meeting and the Annual meeting of the Parish for
Pilton West Parish Council held on the 27th May 2025
at 7.00 pm at Pilton Meeting Rooms.**

Present

Cllr M May
Cllr A May
Cllr I Brodie
Cllr R Fallis

Also in attendance, County Councillor A Davis

Cllr May opened the meeting by thanking Councillors for their support for him as Chairman over the past year he also thanked County Councillor Davis for the work she has done for the community.
The Council congratulated Cllr Davis on her re-election

May25/1 Apologies for Absence

Cllr C Muggleston

May25/2 Election of Chairman

The Clerk took the chair for this item only

Councillor M May was nominated and seconded, there being no other nominations he was elected Chair for the ensuing Municipal Year.

May25/3 Election of Vice Chairman

Councillor A May was nominated and seconded, there being no other nominations he was elected Vice Chair for the ensuing Municipal Year.

May25/4 Planning Sub Committee

It was proposed and seconded that a Planning Sub Committee consisting of all Councillors and Chaired by Cllr Fallis be given delegated powers for resolutions regarding routine Planning Applications. Any major applications to come before the Full Council.

May25/5 Minutes of the meeting held on the 25th March 2025.

RESOLVED the meeting minutes as previously circulated be approved and signed by the Chairman

May25/6 Matters arising

- The County Councillor to chase the dates for Gulley Clearance. The Clerk to forward a copy of the email correspondence with DCC

May25/7 Report of the County Councillor

Cllr Davis thanked the Council for their support over the previous year. She had been appointed to Devon County Highways committee but she reminded the Council that 80% of the County Council was newly elected and they were also having to deal with the proposals for Local Government reorganisation. The Chairman asked Cllr Davis to ensure that copies of the reorganisation proposals were available to the Parish Council

Mar25/8 Questions to the County Councillor

There were none

May25/9 Report of the District Councillor

There was no report

May25/10 Questions to the District Councillor

There were no questions

May25/11 Correspondence

Dalc bulletin

Allotment management training

Ethical standards refresher course

North Devon Hospital group news letter

Barnstaple Town Council regarding their boundary proposals (dealt with as a separate item on the agenda)

May25/12 Planning Applications

There were none

May25/13 Planning Decisions

There were none reported at the meeting

May25/14 Reports from Councillors

- Members discussed the offer through DALC of free GOV.UK domain name and a free mailbox for the clerk. Cllr Brodie to investigate the implications and report back to the next meeting.
- It was noted that parking in the Hospital and Northfield lane area was becoming an increasing problem. **RESOLVED** that Councillors send a note of these and any other problem areas to the Clerk who would log them on the DCC website

May25/15 Public Question Time

No members of the public were present

May25/16 Clerks Report

The Clerk had nothing to report

May25/17 Cheques for Payment

A Cheque to G Dwyer for the clerk's salary (£200.00) and Combined First Insurances (£124.08) were signed at the meeting. Members discussed the DALC membership invoice for £148.34 as the costs for membership had risen significantly over the last 3 years. It was noted the Council were examining the possibility of taking up the free *gov.uk domain name* offer in DALC's newsletter. It was **RESOLVED** that membership be renewed but reviewed again in 2026, a cheque to DALC for £148.34 was signed at the meeting.

May25/18 Parish Boundary proposals

Members considered the response from the Town Council to the Parish Councils letter. It was noted that the proposals from Barnstaple Town Council had been forwarded to NDC without any discussion with the Parish Council although they had significant implications for the Parish. It was **RESOLVED** that the Clerk draft a letter to North Devon Council for all Councillors to consider expressing concern at Barnstaple Town Council's lack of consultation and requesting the District Council ensure that any proposals affecting the Parish Council are discussed with them prior to any decisions being put to the Boundary Commission

May 25/19 2024/2025 Accounts

Members discussed the accounts which were tabled at the meeting and noted that Mrs Clayton had offered to act as internal auditor again. It was **RESOLVED** Mrs Clayton's offer be accepted and that the Chairman be authorised to sign off the accounts and the returns to the District Auditor

May25/20 Urgent Business

There was none

May25/21 Date of Next Meeting

29th July 2025

The meeting finished at 8.23pm

Chairman:.....

Dated:.....